

AGENDA

2004

ALACHUA COUNTY VALUE ADJUSTMENT BOARD

Thursday, June 3, 2004 – 11:30 A.M.

County Administration Building

Grace Knight Conference Room

12 Southeast First Street

Gainesville, Florida

- I. CALL TO ORDER – J.K. “Buddy” Irby, Clerk**
- II. RESPONSIBILITIES OF THE VALUE ADJUSTMENT BOARD**
Dave Wagner, County Attorney
- III. ELECTION OF CHAIR AND VICE CHAIR – J.K. “Buddy” Irby, Clerk**
(Chair must be a County Commissioner)
- IV. ADOPTION OF UNIFORM PROCESS AND PROCEDURES -**
J.K. “Buddy” Irby, Clerk
- V. APPROVAL OF SPECIAL MASTER AGREEMENTS**
Dave Wagner, County Attorney
- VI. SELECTION OF 2004 SPECIAL MASTERS**
- VII. ANNOUNCEMENT REGARDING MEETINGS SCHEDULE**
 - A. 2004 Calendar**
- VIII. COMMENTS**

VI. Advertisements for Special Master Services were placed in:

1. February 28, 2004 Gainesville Sun
2. Northeast Florida Chapter of the Appraisal Institute
3. East Florida Chapter of the Appraisal Institute
4. May Eighth Judicial Bar Newsletter
5. Posted on kiosk on first floor of Administration Building

Advertisement electronically sent to:

1. Robert C. DiBerardino, ASA – Jacksonville
2. Jack B. Krumviede, ASA
3. William R. Ludeking, ASA
4. James Oto, ASA

A. Applications received for Attorney Special Master

1. Jonathan Wershow
2. Herbert E. Langford, Jr.
3. Francis E. Pierce, Jr.

B. Applications received for Appraiser Special Master (Personal Property)

1. Steven C. Tatro, ASA
2. Reginald M. Carter, SRA, ASA, IFAS

C. Applications received for Appraiser Special Master (Real Property)

1. Thomas H. Overstreet, Sr., CCRA
2. Reginald M. Carter, SRA, ASA, IFAS
3. Jim Behm, MAI, CCIM
4. Robert K. Babcock, MAI
5. Camille Smith, MBA, MAI

RECOMMENDATION: A) That the Value Adjustment Board select one Attorney Special Master, and an alternate, to hear issues of exemptions and classifications.

B) Select one Appraiser Special Master, and an alternate, to hear issues regarding the valuation of tangible personal property.

Select one Appraiser Special Master, and an alternate, to hear issues regarding the valuation of real estate.

C) Authorize the Clerk to negotiate multiple contracts with the Special Masters and direct the Chair to execute the agreement subject to approval by the County Attorney.

Used last year

Summary Action

**2004
ALACHUA COUNTY
VALUE ADJUSTMENT BOARD
Thursday, June 3, 2004 – 11:30 A.M.
County Administration Building
Grace Knight Conference Room
12 Southeast First Street
Gainesville, Florida**

PRESENT: County Commissioners Rodney J. Long and Lee Pinkoson; School Board Members Tina Pinkoson and Barbara Sharpe.

ABSENT: County Commissioner Penny Wheat.

ALSO PRESENT: Clerk to the VAB J.K. "Buddy" Irby; County Attorney Dave Wagner; Alachua County Property Appraiser Ed Crapo; Assistant Clerk/Finance Director Steve Carr; Assistant Finance Director/Systems Coordinator-Reporting Kelly Strickland; Deanne Williams; and Deputy Clerk Shirley A. Lane.

Clerk J.K. "Buddy" Irby called to order the 2004 Value Adjustment Board meeting.

II. RESPONSIBILITIES OF THE VALUE ADJUSTMENT BOARD

County Attorney Dave Wagner presented the responsibilities of the Value Adjustment Board.

III. ELECTION OF CHAIR AND VICE CHAIR

Clerk Irby asked for nominations for Chair of the VAB.

County Commissioner Pinkoson nominated County Commissioner Wheat to serve as Chair of the 2004 Value Adjustment Board.

County Commissioner Long moved that nominations be closed. Ms. Wheat was duly elected Chair of the 2004 Alachua County Value Adjustment Board.

School Board Member Barbara Sharpe nominated School Board Member Tina Pinkoson to serve as Vice Chair of the 2004 Value Adjustment Board. Ms. Pinkoson was duly elected Vice Chair of the 2004

IV. ADOPTION OF UNIFORM PROCESS AND PROCEDURES

Deputy Clerk Shirley A. Lane presented the above item for approval.

School Board Member Sharpe moved adoption of the Uniform Process and Procedures as presented. The motion carried 4-0.

V. APPROVAL OF SPECIAL MASTER AGREEMENTS

Dave Wagner, County Attorney, presented the three special master agreements for approval.

School Board Member Sharpe moved approval of the three special master agreements. The motion carried 4-0.

VI. SELECTION OF 2004 SPECIAL MASTERS

Deputy Clerk Shirley A. Lane presented for consideration the applications of prospective special masters and recommended A) That the Value Adjustment Board select one Attorney Special Master, and an alternate, to hear issues of exemptions and classifications.

B) Select one Appraiser Special Master, and an alternate, to hear issues regarding the valuation of tangible personal property.

Select one Appraiser Special Master, and an alternate, to hear issues regarding the valuation of real estate.

C) Authorize the Clerk to negotiate multiple contracts with the Special Masters and direct the Chair to execute the agreement subject to approval by the County Attorney.

After discussion, County Commissioner Pinkoson moved approval of the Agreement with Jonathan F. Wershow for services as Attorney Special Master to hear issues of exemptions and classifications for the 2004 Value Adjustment Board at the rate of \$800.00 a day and not-to-exceed \$120.00 per hour for analysis, telephones conferences and preparation of orders; with Herbert Langford, Esquire serving as an alternate, Authorize the Clerk to negotiate multiple contracts with the Special Masters and direct the Chair to execute the agreement subject to approval by the County Attorney. The motion carried 4-0.

Commissioner Long moved approval of the Agreement with Steven Tatro, ASA, for services as the Appraiser Special Master to hear issues regarding the valuation of tangible personal property at the rate of \$800.00 per day, only for those days he travels to Alachua County to conduct hearings, travel reimbursement in accordance with Florida Statute 112.061; the rate of \$100.00 per hour for analysis, telephone conferences, and preparation of orders; authorize the Clerk to negotiate multiple contracts with the Special Masters and direct the Chair to execute the agreement subject to approval by the County Attorney. The motion carried 4-0.

Commissioner Long moved approval of the Agreement with Reginald M. Carter, SRA,ASA,IFAS, for services as the Appraiser Special Master to hear issues regarding the valuation of real property at the rate of \$800.00 per day, only for those days he travels to Alachua County to conduct hearings, travel reimbursement in accordance with Florida Statute 112.061; the rate of \$100.00 per hour for analysis, telephone conferences, and preparation of orders; with Thomas Overstreet, SRA, serving as an alternate; authorize the Clerk to negotiate multiple contracts with the Special Masters and direct the Chair to execute the agreement. subject to approval by the County Attorney. The motion carried 4-0.

School Board Member Sharpe moved that should the Clerk in consultation with the Property Appraiser and the County Attorney determine that there is sufficient applications to warrant two special masters that they are authorized to use two special masters. The motion carried 4-0.

VII. ANNOUNCEMENT REGARDING MEETINGS SCHEDULE

A. 2004 Calendar

Deputy Clerk Shirley A. Lane presented the 2004 Calendar for the Board's information.

There being nothing further to come before the Value Adjustment Board the meeting was adjourned at 12:08 p.m.