

2019
ALACHUA COUNTY
VALUE ADJUSTMENT BOARD
ORGANIZATIONAL MEETING
June 24, 2019 – 4:00 p.m.
Room 412 – 4th Floor
Family Civil Justice Center
201 East University Ave
Gainesville, Florida

PRESENT: Commissioner Ken Cornell, Chair; Citizen Member Kirk Smith; Citizen Member Brent Hartman and School Board Member Gunnar Paulson.

ALSO PRESENT: VAB Attorney Rinky Parwani, VAB Deputy Clerk Deanne Williams, Deputy Clerk Steve Donahey and Rosie Gilmore.

ABSENT: Commissioner Mike Byerly, Vice Chair.

1. Call to Order

Deputy Clerk Deanne Williams called the meeting to order at 4:00 p.m.

2. Introduction of members and staff

3. VAB Attorney Contract

Commissioner Cornell moved to approve the contract. The motion carried 4-0.

4. Election of Chair and Vice Chair
(Chair must be a County Commissioner)

Citizen member Hartman moved to nominate Ken Cornell as Chair. The motion carried 4-0.

Citizen member Smith moved to nominate Mike Byerly as Vice Chair. The motion carried 4-0.

5. Approval of Agenda

Citizen member Smith moved to approve the agenda. The motion carried 4-0.

6. Approve the minutes of the VAB Meeting on March 18, 2019.

Citizen member Hartman moved to approve the minutes. The motion carried 4-0.

7. Sunshine Rules Overview – VAB Attorney (Information only)
link: <http://www.myflsunshine.com/sun.nsf/sunmanual>
8. DOR Uniform Policies & Procedures Manual for VAB’S – VAB Attorney
State - <https://www.flrules.org/gateway/ChapterHome.asp?Chapter=12D-10>
<https://www.flrules.org/gateway/ChapterHome.asp?Chapter=12D-9>
9. Selection of 2019 Special Magistrates – Summary sheet of applicants’ qualifications and requirements attached – VAB Attorney
 - a) Select at least one Attorney magistrate and alternate for issues of exemptions and classifications
 - b) Select one Real Estate Magistrate and one alternate for issues regarding the valuation of real estate – residential and commercial and issues regarding the valuation of tangible personal property
 - c) Authorize the Clerk to negotiate contracts with the Special Magistrates and direct the Chair to execute the agreement subject to approval by the VAB Attorney.

Citizen member Hartman moved to authorize the Clerk to negotiate contracts with all the Special Magistrates and direct the Chair to execute the agreement subject to approval by the VAB Attorney. The motion carried 4-0.

10. Selection of designee to make good cause decisions for late filed petitions (VAB Attorney) and for rescheduling of petitions (Deputy Clerk) –

Citizen member Smith moved to select the Attorney Magistrate to make good cause decisions and the VAB Deputy Clerk for rescheduling of petitions. The motion carried 4-0.

11. Authorize Chair to sign Resolution ratifying the Clerk to charge fee of not more than \$15 for each parcel covered by the petition as allowed by FAC Rule 12D-9.015(7).

Citizen member Smith moved to authorize the Chair to sign Resolution 19-01. The motion carried 4-0.

12. 2019 Calendar (Information only)
13. DOR Review– VAB Attorney (Information only)
14. Public Comment

No one present to speak.

15. Adjourned at **4:11 p.m.**