



**Alachua County Parks & Open Space Department**  
 210 SE 134th Ave., Micanopy, FL 32667  
 Tel. 352.264.6847  
<https://alachuacounty.us/Depts/parks/Pages/default.aspx>

Submit Application to:  
[parks@alachuacounty.us](mailto:parks@alachuacounty.us)  
 Tel. 352.264.6847

## COUNTY ROADWAY/SIDEWALK CLOSURE SUPPLEMENTAL FORM FOR ADMINISTRATIVE TEMPORARY USE PERMIT APPLICANTS

If the special event requires the use of a County roadway or sidewalk this form is required. Activities and events may include but are not limited to marches, races, parades and overweight/over-dimension hauls.

- I. **APPLICANT:** \_\_\_\_\_
- II. **EVENT NAME:** \_\_\_\_\_
- III. **DATE(S) OF ROADWAY AND/OR SIDEWALK CLOSURE:** \_\_\_\_\_
- IV. **TIME OF ROADWAY AND/OR SIDEWALK CLOSURE:** \_\_\_\_\_
- V. **EVENT DESCRIPTION:** \_\_\_\_\_  
 \_\_\_\_\_
- VI. **OVERWEIGHT OR OVERSIZED VEHICLE REQUEST? YES / NO (circle one)**  
**If yes, provide dimensions and weight:** \_\_\_\_\_
- VII. **NAME OF RESPONSIBLE PARTY FOR TRAFFIC CONTROL (Law Enforcement or Contractor):**  
 \_\_\_\_\_

The following items must accompany your application at the time of submittal or it will not be accepted:

- Map of Event Route**
- Map of Detour Route (if applicable)**
- If traffic control is provided by private entity – Detailed Maintenance of Traffic Plan signed and sealed by a Professional Engineer**
- If traffic control is provided by law enforcement – A detailed statement of how traffic will be controlled on law enforcement letterhead**

It is understood and agreed that the rights and privileges granted by this permit are granted only to the extent of the County's right, title, and interest in the land to be entered upon and used by the Permittee, and the Permittee will, at all times, assume all risk of and indemnify, defend, save, and hold the County harmless from and against any and all loss, damage, cost, or expense related to or arising in any manner on account of the permit and any act or failure to act by the Permittee or the Permittee's employees, agents, associates, and volunteers in connection with the activities authorized by the permit.

It is understood and agreed that the Permittee is responsible for maintain traffic in accordance with the Federal Manual on Uniform Traffic Control Devices (MUTCD), as amended.

It is understood and agreed that all roadway/sidewalk closures shall supply proof of insurance in accordance with the County's Insurance Requirements for Temporary Use Permits and all permits with overweight vehicles shall supply \$1,000,000 surety in a form approved by the County.

**Signature of Applicant:** \_\_\_\_\_

**Signature of Party Responsible for Traffic Control:** \_\_\_\_\_

AUTHORIZATION TO ISSUE PERMIT:  Yes  No

County Engineer or Designee: \_\_\_\_\_ Date: \_\_\_\_\_