## Alachua County CitizenServe Portal Requesting An Inspection, Inspection Status, and Paying Fees

Once work is complete on your project, you will need to request an inspection. **This step is required for both Self-Inspections and County Inspections.** Find the permit in your account and click Request an Inspection on the left menu.

Alachua Guunty. Forndo		Home	Services	Search	Reports	My Account	LOGOUT Contact	
	Home /	VIEW PERMIT Services / Permitting / View Permit						
<ul> <li>Request an inspection</li> <li>Upload documents</li> <li>Leave message</li> </ul>	Permit #: IR23-000044         Project #: 23-016238         Status: Approved         Address: 408 W UNIVERSITY AVE UNIT 9D ♥         Description: Barren Subdivision Res Lot Anticipated Completion Date TEST         Permit       Reviews         Documents       Inspections         Permit #:       IR23-000044         Permit Type:       Irrigation Approval         Sub Type:       Residential (single family lot)         Issue Date:       05/22/2023         Expiration Date:       05/22/2024         ● IRRIGATION APPLICATION       New permanent system         Has installation already       Yes, Installation has already beruin							
	Abchua County, Ponda		Но	ome Service	s Search	Reports 1	My Account	LOGOUT Contact
Select the					n.			
Inspection Type County Inspection,	<ul> <li>Please note AM/PM preference will be accomodated where possible but is not guaranteed.</li> <li>All Fire Marshal Inspections Requests should be made at the ACFR Inspection Request Page</li> <li>Need a Partial Inspection? Choose the Inspection type from the list and describe what needs to be inspected in the Notes section.</li> <li>Looking for 1325 - Mobile Home Final? Please use 1324 - Manufactured Home Final.</li> </ul>							
or Temporary Removal	Banville, Marc 352-213-4952         Hays, Randon 352-213-0828         Rossi, Paul 352-213-45           Brune Jessica 352-213-4947         Holt, David 352-672-3840         Gargas, Dan 352-672-7           Clark, Timothy D 352-672-3763         Ojeda, Edel 352-672-3803         Hall, Chris 352-756-604           Gillespie, George 352-213-0115         Palmer, Steven 352-451-8253         Johnson, Prince 352-213				13-4953 672-3877 6-6063 52-213-4958			
	inspection Type: Desired Date: Notes:	7085 - EPD Release Irrigation Inspection - County Inspection Irrigation Inspection - Self-Inspection Irrigation Inspection - Temporary Removal		~				

SUBMIT

Desired date of inspection is existing language that could not be changed or removed as it is used by other departments. **We will not be using desired date for our purposes,** but you will need to select a date in the future as it does not allow you to choose the current day.

Enter the installation completion date – this should be the actual date the project was completed. **Per code, you must notify the department within 14 days of completion.** This date will help us prioritize our inspections. **Projects will be inspected within 30 days of this notification.** 

Inspection Type:	Irrigation Inspection - County Inspection	~
Desired Date:	05/23/2023	
Do not request an inspection until your proj	ect is complete. Staff will inspect the project within 30 days of completion	n notification.
Installation Completion Date:	05/22/2023	
Notes:	The homeowner has moved in and will not stop adjusting the controller settings despite training.	
	SUBMIT	

There is a space for any Notes you may want to provide for staff. If there is a contact that you would like notified, in case we have questions in the field, this is a good place to include a contact name and phone number.

	Inspection Type:	Irrigation Inspection - Self-Inspection				
If self-inspecting,	Desired Date:					
search for the	Do not request an inspection until your project is complete. Staff will inspect the project within 30 days of completion notification.					
inspector in the	🛗 Inspection Information					
FWSAP list. Check	Installation Completion Date:	05/22/2023				
	Passed Self-Inspection on:	05/22/2023				
the boxes for	Inspector Name:	1	J			
inspection	Inspection Checklist					
		System is free of leaks				
verification, add		Rain sensor correctly installed and active				
water if was deal		All design standards have been met				
notes if needed	By submitting this form, I certify that I personally inspected the system and it has been designed and installed in accordance with code requirement					
and click submit.						
	Notes:					

SUBMIT

You will receive an email acknowledging receipt of the inspection request. Staff will inspect projects **within 30 days of notification** (this applies both to County Inspections and Random inspections of self-inspect projects). It is imperative that you notify us as soon as a project is complete so we can conduct our inspection in a timely manner. This protects you from being held accountable for issues created by others on the site.

## ONLINE INSPECTION REQUEST RECEIVED

Your request for an inspection has been received.

IR23-000059	
Inspection Type:	Irrigation Inspection - County Inspection
Requested Date:	06/02/2023
Comments:	
Address:	17478 NW 173RD RD
Project Description:	Sherman Oaks Lot 17

CLICK HERE TO VIEW YOUR FILES

**citi**senserve

Once your project has been inspected, you will receive an email informing you of the inspection results.

If your project passed inspection, you are all set. The project will be closed and you will be able to find the project in the closed tab under My Account, permitting reviews, should you need to refer to it later. If a self-inspection project has not been selected for random inspection within 30 days after your inspection request has been submitted, the project will automatically be closed.



This inspection report should be retained by the permit holder and available upon request.

CLICK HERE TO VIEW YOUR APPLICATION

If a project has failed inspection, the inspection results will list the # of days allowed to make the corrections, will indicate fees if there are any, and will list the reasons for the failure under inspection comments at the bottom. You can click on the application at the link on the bottom of the email or navigate through My Account to pay if there are any fees due.

If you complete the corrections before the due date and would like the system reinspected earlier, you can request an inspection to indicate the corrections have been made.



CLICK HERE TO VIEW YOUR APPLICATION

Once the corrections have been made, the system will be re-inspected and you will receive an email with the inspection status update.

If you need assistance or run into any issues, please feel free to contact staff at 352-264-6800. You also have the option to send a message in the menu options.

Alachua Cowrity, Fairtea		Home	Services	Search	Reports	My Account	Contact
	Home	VIEW PERMIT / Services / Permitting / View Permit					
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	Permit Reviews Do Permit #: Permit Type: Sub Type: Issue Date: Expiration Date: IRIGATION APPLICATION System Type: Has installation already	Inspections IRS2-000044 Irrigation Approval Residential (single family lot) 05/22/2023 05/22/2024 New permanent system Yes, Installation has already begun					