# **Request for Proclamation**

# Alachua County Board of County Commissioners

## Name of Person Making Request:

## Date of Request

## Daytime Phone Number:

## Title of Proclamation:

## Date of Commission Meeting Requested:

## Time of Meeting:

## Name of Recipient:

Both this completed request form and your draft proclamation must be received no less than 30 days prior to the meeting date requested.

**Please attach a draft of the proposed proclamation with this form.** Be advised that the County Commission reserves the right to edit and revise proclamations as deemed appropriate.

Please submit requests to: [proclamations@alachuacounty.us](mailto:proclamations@alachuacounty.us)

## Alachua County BoCC

Commission Services

12 SE 1st Street, 2nd Floor

Gainesville, FL 32601

Phone: 352-264-6900